



## Trustee Compensation and Expense Claim

Name: Phillips, Lois  
February 2025

<b>MONTHLY HONORARIUM</b>	Trustee										
<b>MONTHLY BENEFIT ALLOWANCE</b>	208.00										
<b>SUB-TOTAL</b>	1008.00										
				<b>TRAVEL</b>		<b>SUBSISTENCE ALLOWANCE</b> Please select all that apply			<b>LODGING</b>		
<b>REGULAR BOARD MEETINGS</b>	Meeting Date(s)	Allowance/ Portion of Day	Prep Time	Full Rate	Reduced Rate	Breakfast	Lunch	Supper	Lodging Self	Hotel Receipt Total	Hotel Receipt GST
February 5th board meeting	05-Feb-2025	Extended Day	<input checked="" type="checkbox"/> 109.00	265		<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
February 26 board meeting	26-Feb-2025	Full Day	<input checked="" type="checkbox"/> 109.00			<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
			<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>SUB-TOTAL</b>		545.00									
<b>COMMITTEE MEETINGS</b>	Meeting Date(s)	Allowance/ Portion of Day	Committee Chair	Full Rate	Reduced Rate	Breakfast	Lunch	Supper	Lodging Self	Hotel Receipt Total	Hotel Receipt GST
VMW Replacement Design Meeting	11-Feb-2025	Half Day	<input type="checkbox"/> 29.00			<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
VMW Replacement Design Meeting	25-Feb-2025	Half Day	<input type="checkbox"/> 29.00			<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
VMW Replacement in person meeting	18-Feb-2025	Half Day	<input type="checkbox"/> 29.00			<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
Meeting with Buffalo Lake MS	04-Feb-2025	Half Day	<input type="checkbox"/> 29.00			<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
			<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>SUB-TOTAL</b>		436.00									
<b>PROFESSIONAL DEVELOPMENT/CONFERENCES</b>	Meeting Date(s)	Allowance/ Portion of Day		Full Rate	Reduced Rate	Breakfast	Lunch	Supper	Lodging Self	Hotel Receipt Total	Hotel Receipt GST
Teacher's Convention	12-Feb-2025	Half Day			460	<input type="checkbox"/> 15.00	<input type="checkbox"/> 20.00	<input checked="" type="checkbox"/> 30.00	<input type="checkbox"/> 75.00	408.79	18.86
Teacher's Convention	13-Feb-2025	Full Day				<input checked="" type="checkbox"/> 15.00	<input checked="" type="checkbox"/> 20.00	<input checked="" type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
Teacher's Convention	14-Feb-2025	Full Day				<input checked="" type="checkbox"/> 15.00	<input checked="" type="checkbox"/> 20.00	<input type="checkbox"/> 30.00	<input type="checkbox"/> 75.00		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>SUB-TOTAL</b>		545.00									
<b>COMMUNICATION ALLOWANCE</b>	Meeting Date(s)	Allowance									
	February	Trustee									
<b>SUB-TOTAL</b>		75.00									
<b>OTHER EXPENSES</b>	Expense Date										
<div style="float: right; border: 1px solid black; padding: 2px;"> <b>Total Receipt</b>   <b>GST on Receipt</b> </div>											

SUBTOTALS      1601.00      218.00      185.50      156.40      30.00      40.00      60.00      0.00      408.79      18.86

**Total Claim      3707.69**



CHATEAU  
LACOMBE  
HOTEL

INFORMATION INVOICE

Miss Lois Phillips

Canada

Room No. : 1107  
Arrival : 02-12-25  
Departure : 02-14-25  
Page No. : 1 of 2  
Folio No. :  
Conf. No. : 340267133  
Cashier No. : 7  
Custom Ref. :

Company Name :  
Group Name :  
Guest Name :

Date	Description	Charges	Credits
02-12-25	Accommodation	149.00	
02-12-25	ERDMF 3%	4.47	
02-12-25	Tourism LEVY 4%	6.14	
02-12-25	Room / GST 5%	7.67	
02-12-25	Guest Self Parking	30.00	
02-12-25	Parking GST	1.50	
02-13-25	Accommodation	159.00	
02-13-25	ERDMF 3%	4.77	
02-13-25	Tourism LEVY 4%	6.55	
02-13-25	Room / GST 5%	8.19	
02-13-25	Guest Self Parking	30.00	
02-13-25	Parking GST	1.50	
02-14-25	XXXXXXXXXX		408.79
Total Charges		408.79	
Total Credits			408.79
Balance			0.00

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer. (Hotel GST#816322242RT0001)

Chateau Lacombe Hotel | 10111 Bellamy Hill | Edmonton AB, T5J 1N7  
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www.chateaulacombe.com