

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Karen Packard				
Position:	Trustee				
Reporting Period:	October 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	-	-	145.14	\$ 145.14	\$ 290.28
Paid by NLSD	149.50	725.00	-	\$ 874.50	\$ 1,110.34
Total	\$ 149.50	\$ 725.00	\$ 145.14	\$ 1,019.64	\$ 1,400.62
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$656.29. Any reimbursements for fuel and vehicle expenses are included here.				

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.61/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202302 End Date: OCTOBER 31, 2022

TRUSTEE - PACKARD

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-65 Utility Fax-Trustee Packard			
Budget	PAYROLL		145.14
Total For 1-454-07-01-65			145.14
1-462-07-01-65 Meals & Hotels-Board & System Admi			
Budget	PAYROLL		25.00
	BM12685	FOUR POINTS HOTEL-Karen Packard Hotel Zone 23	112.00
	BM12686	FOUR POINTS HOTEL-Karen Packard Breakfast Zone 23	12.50
Total For 1-462-07-01-65			149.50
1-553-07-01-65 -Registrations Conventions & Conf-			
Budget	2022-158	Fall conference Deleted in BATCH 202302INV03028	725.00
	2022-158	Fall conference	-725.00
	2022-158	Fall conference/Cheryl tjeatre toclet to be reimbursed to division Deleted in BATCH 202302INV05031	725.00
	2022-158	Fall conference/Cheryl tjeatre toclet to be reimbursed to division	-725.00
	2022-158	Fall Conference	725.00
Total For 1-553-07-01-65			725.00
Total For TRUSTEE - PACKARD			1,019.64

← Hotel Bill



Charges / Credits Description ▾

THU, SEPT 22, 2022

Room Chrg - Advance Purchase	\$112.00
Destination Marketing Fee	\$3.36
Tourism Levy	\$4.61
GST	\$5.77
Advance Deposit	\$125.74

FRI, SEPT 23, 2022

East 75 Lounge	\$12.50
Mastercard-0027	\$12.50

Total Charges \$138.24

Total Balance \$0.00 CAD



Home

Book

Trips

Account

Invoice






PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA™

Date	Invoice #
2022-10-14	2022-158

Invoice To
Northern Lights School Division 6005 - 50 Avenue Bonnyville, AB T9N 2L4

**Fall Conference
October 12 - 14, 2022
Double Tree by Hilton, West Edmonton**

Registrants	Qty	Rate	Amount						
Blair Norton, Cheryl Edwards, Karen Packard, Lois Phillips, Ron Young, Debra Lozinski	6	725.00	4,350.00						
Cheryl Edwards - Guest Theatre Ticket	1	100.00	100.00						
Roy Ripkens - Late Registration	1	875.00	875.00						
GST		5.00%	266.25						
Blair - 1-553-07-01-64: \$725									
Cheryl - 1-553-07-01-70: \$725 add 100 for cheryl									
Karen - 1-553-07-01-65: \$725									
Lois - 1-553-07-01-68: \$725									
Ron - 1-553-07-01-66: \$725									
Debra - 1-553-07-01-72: \$725									
Roy - 1-553-07-01-61: \$875									
Extra Guest Theatre Ticket will be paid by Cheryl.									
<table border="1" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td>Date: October 25, 2022</td> </tr> <tr> <td></td> <td>G/L: see above</td> </tr> <tr> <td></td> <td>Approved By: Karen Packard</td> </tr> </table>					Date: October 25, 2022		G/L: see above		Approved By: Karen Packard
	Date: October 25, 2022								
	G/L: see above								
	Approved By: Karen Packard								

GST # 122508617RT0001

Total Amount Due \$5,591.25

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