



**Members Present:**

C. Edwards	Ward 1	
G. Kissel	Ward 1	
R. Ripkens	Ward 1	
K. Packard	Ward 2	
M. Skogen	Ward 2	
R. Young	Ward 2	Regrets
L. Phillips	Ward 3	
B. Norton	Ward 4	
D. Lozinski	Ward 5	
R. Cusson	Superintendent	
P. Elock	Secretary-Treasurer	
B. Driedger	Associate Superintendent	
J. Irvine	Associate Superintendent	
T. Moghrabi	Associate Superintendent	
B. Steunenberg	Recording Secretary	

**CALL TO ORDER**

Trustee Packard called the meeting to order at 10:02 A.M.

**APPROVAL OF AGENDA**

22. Moved by Trustee Ripkens to approve the agenda for this meeting with the following additions:

*Additions:*

- 5.12 Bonnyville Centralized High School (BCHS) Awards Day
- 8.7 Auditor's Request

CARRIED.

**APPROVAL OF MINUTES**

23. Moved by Trustee Norton to approve the minutes of the Organizational Board meeting held on August 29, 2022.

CARRIED.

24. Moved by Trustee Lozinski to approve the minutes of the Regular Board meeting held on August 29, 2022.

CARRIED.

## TRUSTEE/ADMIN INFORMATION ITEMS

Trustee Lozinski thanked staff for the warm welcome trustees received during their recent tours of schools in the Bonnyville area. Board Chair Packard congratulated Cold Lake Junior High School (CLJHS) on the celebration of its new identity held on September 14, 2022 and Bonnyville Centralized High School (BCHS) on its grand opening held on September 29, 2022. She also highlighted her attendance at the City of Cold Lake's flag raising ceremony on the National Day for Truth and Reconciliation. Trustee Edwards congratulated the Iron River School parent advisory council on the grand opening of the school's new playground held on October 1, 2022. She also highlighted the recent dinner hosted by the Association of Professional Engineers and Geoscientists of Alberta (APEGA) that provided an overview of the many programs they offer to schools and communities. Superintendent Cusson noted that Northern Lights was pleased to host the Minister of Education and her staff as she met with boards from throughout the region. He also highlighted the positive feedback received from students at BCHS and Cold Lake High School (CLHS) following their trips to the Canadian Rockies Outdoor Education Centre. Associate Superintendent Irvine thanked the Bonnyville Friendship Centre for the opportunity to attend the Not Invisible Unmask the Silence event to honour Missing and Murdered Indigenous Women and Stolen Children on October 4, 2022. Vice-Chair Kissel congratulated Glendon School on a well-attended welcome back barbecue. Communications and Public Relations Manager Garner presented the Board with Good News highlights from schools around the Division. Received as information only.

## BOARD BUSINESS

### OPERATIONS SUMMARY

25. Moved by Trustee Skogen to acknowledge receipt of the Monthly Board Report - Operations Summary (August) as presented by Secretary-Treasurer Elock as information only.

CARRIED.

## TRANSPORTATION REPORT

Director of Transportation Richter provided the Board with an update on the numerous challenges facing the Transportation Department, many of which have carried over from the 2021-2022 school year and have contributed to a very difficult 2022-2023 school year start-up. The Division received a significant number of driver resignations in mid-August which led to a shortage of seven drivers on the first day of school resulting in approximately 10% (ten percent) of bus routes being out of service. Mr. Richter noted, however, that driver training has been very active recently so there was light at the end of the tunnel. Unfortunately, the mandated Mandatory Entry-Level Training (MELT) requirements make it difficult to train drivers quickly enough to fill all open positions. Additionally, Alberta Transportation must 'rubber stamp' a new driver's documents before he/she is

cleared to drive. This requirement has been taking from three to five days to process. The good news is that the Division has been collaborating with Cold Lake Buses to train drivers and accelerate the process with positive results. Finally, the Division has seen a higher number than usual of late bus enrolments this year. This has affected bus capacity more than anticipated. Received as information only.

#### QUARTERLY BUDGET REPORT

26. Moved by Trustee Kissel to acknowledge receipt of the Quarterly Budget report for the period ending May 31, 2022 (Q3) as presented by Secretary-Treasurer Elock as information only.

CARRIED.

#### SUMMER SCHOOL REPORT

27. Moved by Trustee Skogen to acknowledge receipt of the Summer School report as presented by Associate Superintendent Moghrabi as information only.

CARRIED.

#### SUPERINTENDENT'S ATTENDANCE AT ASBA/PSBAA

Received as information only.

**NOTE:** The Board recessed for lunch at 12:00 P.M. and reconvened the meeting at 12:48 P.M.

**NOTE:** Associate Superintendent Moghrabi departed the meeting at 12:48 P.M.

#### LAC LA BICHE FACILITIES

28. Moved by Trustee Skogen that Northern Lights School Division declare Dr. Swift Middle School building surplus.

CARRIED.

29. Moved by Trustee Skogen for the Board Chair to write a letter to the Minister of Education requesting disposition of Central Elementary School which was declared surplus in 2016.

CARRIED.

#### LAC LA BICHE ROTARY REQUEST

Received as information only.

**NOTE:** Associate Superintendent Moghrabi rejoined the meeting at 1:10 P.M.

## BOARD PRIORITIES

The Board discussed reviewing the division priorities. The priorities will remain the same for the 2022-2023 school year and will be revisited in 2023-2024. Received as information only.

## BOARD RETREAT DATES

Received as information only.

## GRAND CENTRE MIDDLE SCHOOL TRANSFER

30. Moved by Trustee Skogen that the Northern Lights School Division approve the transfer of property legally described as Plan 3048 KS, Block 30 to the City of Cold Lake for a value of \$2,000,000 (two million dollars).

CARRIED.

## BCHS AWARDS DAY

31. Moved by Trustee Kissel that Trustee Edwards attend the Awards Day at Bonnyville Centralized High School (BCHS) on October 15, 2022.

CARRIED.

## COMMITTEE REPORTS

### POLITICAL ADVOCACY/ASBA/PSBAA

Received as information only.

## ZONE 2/3

32. Moved by Trustee Edwards to acknowledge the receipt of the Alberta School Boards' Association (ASBA) Zone 2/3 report as presented by Trustee Ripkens.

CARRIED.

## POLICY COMMITTEE

Tabled until the November 9, 2022 Caucus meeting.

## CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to the Honourable Adriana LaGrange, Minister of Education, and the Honourable Jason Nixon, Minister of Finance, from Joy MCGregor, Board Chair of High Prairie School Division, dated August 25, 2022, re: Public Sector Compensation Model
- Letter to Karen Packard, Board Chair, from Brandi Rai, President of Alberta School Councils' Association, dated September 2, 2022, re: funding support
- Letter to Marilyn Dennis, President of Alberta School Boards' Association (ASBA), from Joy McGregor, Board Chair of High Prairie School Division, dated September 7, 2022, re: Public Sector Compensation
- Letter to Karen Packard, Board Chair, from Metrix Group LLP, dated September 8, 2022, re: Engagement Letter
- Letter to Rick Cusson, Superintendent, from Dan Small, Chief Administrative Officer of Lac La Biche County, dated September 9, 2022, re: joint meeting
- Letter to the Honourable Adriana LaGrange, Minister of Education, and the Honourable Jason Nixon, Minister of Finance, Trina Boymook, Board Chair of Elk Island Public Schools, date September 14, 2022, re: Public Sector Compensation Model

33. Moved by Trustee Norton to accept the correspondence file as information only.

CARRIED.

**NOTE:** The Board recessed at 2:04 P.M. and reconvened the meeting at 2:24 P.M.

## CLOSED MEETING

34. Moved by Trustee Skogen to convert to an in-camera meeting at 2:24 P.M.

CARRIED.

**NOTE:** The Board recessed at 3:38 P.M. and reconvened the meeting at 3:55 P.M.

## REGULAR PUBLIC MEETING

35. Moved by Trustee Edwards to revert to a regular public meeting at 5:09 P.M.

CARRIED.



### MOTIONS COMING OUT OF CLOSED MEETING

36. Moved by Trustee Kissel for the Board Chair to write a letter to the Minister of Education and MLA David Hanson thanking them for their time to meet and discuss the capital request for Lac La Biche, ongoing transportation issues, and specialized supports for students.

CARRIED.

37. Moved by Trustee Kissel to approve the Superintendent's Personal Growth Plan for the 2022-2023 year and that the Superintendent provide progress reports and progressional development summaries throughout the year.

CARRIED.

### ADJOURNMENT

Trustee Packard adjourned the meeting at 5:11 P.M.

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K. Packard, Board Chair

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B. Steunenberg, Recording Secretary