



Members Present:

C. Edwards	Ward 1	
G. Kissel	Ward 1	
R. Ripkens	Ward 1	
K. Packard	Ward 2	
M. Skogen	Ward 2	Regrets
R. Young	Ward 2	
L. Phillips	Ward 3	
B. Norton	Ward 4	
D. Lozinski	Ward 5	
R. Cusson	Superintendent	
P. Elock	Secretary-Treasurer	
B. Driedger	Associate Superintendent	
J. Irvine	Associate Superintendent	
T. Moghrabi	Associate Superintendent	
B. Steunenber	Recording Secretary	

CALL TO ORDER

Trustee Packard called the meeting to order at 12:12 P.M.

APPROVAL OF AGENDA

120. Moved by Trustee Kissel to approve the agenda for this meeting with the following addition:

- 3.8 Staffing Update

CARRIED.

IN-CAMERA MEETING

121. Moved by Trustee Lozinski to convert to an in-camera meeting at 12:13 P.M.

CARRIED.

REGULAR PUBLIC MEETING

122. Moved by Trustee Ripkens to revert to a regular public meeting at 12:18 P.M.

CARRIED.

NOTE: The Board recessed for lunch at 12:18 P.M. and reconvened the meeting at 1:12 P.M.



HUMAN RESOURCES MONTHLY REPORT

123. Moved by Trustee Lozinski to approve the Monthly Board Report - Human Resources - December as presented by Associate Superintendent Driedger as information only.

CARRIED.

APPOINTMENT

ANNUAL TRANSPORTATION REPORT

Director of Transportation Richter appeared before the members of the Board to provide them with an update on transportation matters in the Division.

Discussion Items:

- Grant Funding frozen due to COVID-19
- Eight candidates completed our Mandatory Entry Level Training (MELT)
- 11 drivers completed S-Endorsement Course
- Ridesafe program postponed until next year
- Bus driver recruitment and retention issues due to COVID
- Three percent rate increase for contractors
- Fly By Issues

124. Moved by Trustee Kissel to approve the Annual Transportation report as presented by Director of Transportation Richter as information only.

CARRIED.

APPROVAL OF MINUTES

125. Moved by Trustee Ripkens to approve the minutes of the Regular Board meeting held on December 10, 2021.

CARRIED.

TRUSTEE/ADMIN INFORMATION ITEMS

Communications and Public Relations Manager Garner presented highlights from around the division's schools over the past couple of weeks. Received as information only.



BOARD BUSINESS

OPERATIONS SUMMARY

126. Moved by Trustee Kissel to approve the Monthly Board Report - Operations Summary, November 2021, as presented by Secretary-Treasurer Elock as information only.

CARRIED.

ANNUAL REPORT ON RFPs/RFQs

127. Moved by Trustee Lozinski to approve the Annual Request for Purchases/Request for Qualifications report as presented by Secretary-Treasurer Elock as information only.

CARRIED.

COVID UPDATE

Associate Superintendent Driedger provided the Board with an update on changes to COVID restrictions since its last meeting. All students had an extended winter break until January 10th. New guidance documents with revised COVID protocols were shared prior to the students returning to school. Medical grade masks and rapid test kits will be provided for all students and staff. Some schools have already received their shipments. Contract tracing has changed and Northern Lights Public Schools (NLPS) will no longer be informed if there is a case connected to one of its schools. The division will continue to share self-disclosed cases with parents. The division is also moving towards having MERV-13 filters used in all of its schools' HVAC systems. Received as information only.

SIGNING AUTHORITY

128. Moved by Trustee Ripkens that signing authorities for the Northern Lights School Division Bank Accounts at the Lakeland Credit Union be changed as follows:

General, US\$ and Transportation Accounts

Currently any one (1) person from Group A must sign with any one (1) person from Group B.

Group A consists of Rick Cusson, Paula Elock, Joanne Kurek, Bill Driedger, Jimmi Lou Irvine and Terry Moghrabi.

Group B consists of Ellen Kaulback, Carolyn Kellett, and Bonnie Sutherland.

Joanne Kurek is to be removed from Group A and Carolyn Kellett is to be removed from Group B and Brad Williams and Jessica Charchun are to be added to Group B.

Payroll Account

Currently any one (1) of the following persons can sign alone on the Payroll Account: Rick Cusson, Paula Elock, Carolyn Kellett, Joanne Kurek, Bill Driedger, Jimmi Lou Irvine and Terry Moghrabi.

Brad Williams and Jessica Charchun are to be added to the group that can sign on the Payroll Account and Carolyn Kellett and Joanne Kurek are to be removed from the Payroll Account.

CARRIED.

COLD LAKE SCHOOL COUNCIL REGIONAL MEETING

Board Chair Packard highlighted the Board's recent virtual meeting with Cold Lake School Council parents. The Board had an opportunity to share information about different things that are happening in the division and to hear about some of the initiatives school councils have been doing with their schools. Received as information only.

BOARD RETREAT

Received as information only.

APPOINTMENT

MIRANDA REMILLARD

Miranda Remillard from Lakeland United and Rising shared the group's concerns regarding COVID-19 restrictions, masking, and vaccinations. Remillard said the group of parents, students, teachers, and community members is particularly concerned about the impact COVID restrictions have had on childrens' mental health. She questioned why restrictions were in place in schools at all, stating that children are at lower risk of severe outcomes as a risk of contracting COVID, and are not significant spreaders of the virus. She encouraged the Board to push back against the mandates being imposed by the government. Received as information only.

K-6 CURRICULUM ANNOUNCEMENT

Received as information only.

MINISTER'S ANNOUNCEMENT

Received as information only.

ASCA CONFERENCE

Received as information only.

YOUTH AND PHILANTHROPY INITIATIVE PROGRAM

129. Moved by Trustee Edwards that Trustee Ripkens represent the Board as a judge for the Youth and Philanthropy Initiative Program being held at Bonnyville Centralized High School on January 25, 2022.

COMMITTEE REPORTS

POLITICAL ADVOCACY/ASBA/PSBAA

Received as information only.

POLICY COMMITTEE

130. Moved by Trustee Kissel to acknowledge the receipt of the Policy Committee report as presented by Trustee Edwards as information only.

CARRIED.

POLITICAL ADVOCACY COMMITTEE

Received as information only.

SUPPORT STAFF LIAISON COMMITTEE

131. Moved by Trustee Edwards to approve the amended Support Staff Liaison Committee mandate as per the attached **Appendix "A"** to these minutes.

CARRIED.

132. Moved by Trustee Norton to acknowledge the receipt of the Support Staff Liaison Committee report as presented by Trustee Edwards as information only.

CARRIED.

CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to Karen Packard, Board Chair, from Bruce Greengrass, English Language Arts 9 Teacher at Bonnyville Centralized High School, dated December 13, 2022, re: Youth and Philanthropy Initiative Program
- Letter to Karen Packard, Board Chair, and Rick Cusson, Superintendent, from Wendy Keiver, Executive Director of Alberta School Councils' Association, dated December 16, 2021, re: Provincial Engagement Opportunities

- Letter to Karen Packard, Board Chair, from Glen Resler, Chief Electoral Officer of Elections Alberta, dated December 17, 2021, re: Request for Non-Instructional Day in 2022-2023
- Letter to Honourable Adrianna LaGrange, Minister of Education, from Lorraine Stewart, Board Chair of Parkland School Division, dated December 21, 2021, re: Draft Curriculum
- Digital Christmas Cards

133. Moved by Trustee Edwards to accept the correspondence file as information only.

CARRIED.

TRANSPORTATION

134. Moved by Trustee Lozinski to draft a letter to the Ministers of Transportation and Education regarding insurance issues and addressing fly by's and to CC all MLA's, Boards Chairs, and the Superintendent of Insurance.

CARRIED.

APPOINTMENT

Julie Kissel and Craig Werstiuk

Julie Kissel and Craig Werstiuk provided the board with information on how to conduct a risk assessment using a risk matrix. They used a matrix they created to assess the risk of a child dying after contracting COVID-19 at school and the risk of a child contracting myocarditis after receiving the COVID-19 vaccine. They recommended the Board develop their own tool and perform a risk assessment surrounding vaccinations for students. Board Chair Packard thanked them for their presentation and said the Board would review the information that was provided. Received as information only.

IN-CAMERA MEETING

135. Moved by Trustee Edwards to convert to an in-camera meeting at 3:09 P.M.

CARRIED.

NOTE: The Board recessed at 3:11 P.M. and reconvened the meeting at 3:30 P.M.

REGULAR PUBLIC MEETING

136. Moved by Trustee Phillips to revert to a regular public meeting at 5:10 P.M.

CARRIED.



ADJOURNMENT

Trustee Packard adjourned the meeting at 5:10 P.M.

K. Packard, Board Chair

B. Steunenberg, Recording Secretary