



**Minutes of the Regular Meeting of the Board of Trustees
Northern Lights School Division
November 10, 2021
10:00 AM
Bonnyville Division Office Boardroom / Virtual ZOOM**

Members Present:

C. Edwards	Ward 1
G. Kissel	Ward 1
R. Ripkens	Ward 1
K. Packard	Ward 2
M. Skogen	Ward 2
R. Young	Ward 2
L. Phillips	Ward 3
B. Norton	Ward 4
D. Lozinski	Ward 5
R. Cusson	Superintendent
P. Elock	Secretary-Treasurer
B. Driedger	Associate Superintendent
J. Irvine	Associate Superintendent
T. Moghrabi	Associate Superintendent
B. Steunenber	Recording Secretary

CALL TO ORDER

Trustee Packard called the meeting to order at 11:41 A.M.

APPROVAL OF AGENDA

72. Moved by Trustee Kissel to approve the agenda for this meeting with the following additions:

- 7.11 Transportation Letter and Update
- 7.12 Calendar Augmentation

CARRIED.

IN-CAMERA MEETING

73. Moved by Trustee Ripkens to convert to an in-camera meeting at 11:43 A.M.

CARRIED.



APPOINTMENT - DIRECTOR OF FACILITIES

Director of Facilities Rout provided the Board with an overview of the work the department has done and has planned in the division's 27 schools. This year's budget reflects an increase in custodial costs due to enhanced COVID-19 cleaning requirements. It also included a decrease in insurance costs due to the division's migration from the Alberta School Board Insurance Exchange (ASBIE) to the Alberta Risk Managed Insurance Consortium (ARMIC), however the combined cost of insurance and increased COVID-19 cleaning staff makes up 46 percent of the facilities department budget. Government funding for facilities maintenance is divided into Infrastructure Maintenance Renewal and Capital Maintenance Renewal. Northern Lights has been focusing on stucco and brick work, roofing, windows and projects that keep water out of buildings. The division is also working with its insurance providers to implement recommendations that could reduce insurance premiums. Received as information only.

75. Moved by Trustee Skogen to accept the Annual Facilities Department report as presented by Director of Facilities Rout as information only.

CARRIED.

APPROVAL OF MINUTES

76. Moved by Trustee Lozinski to approve the minutes of the Organizational Board meeting held on October 27, 2021.

CARRIED.

77. Moved by Trustee Edwards to approve the minutes of the Regular Board meeting held on October 27, 2021.

CARRIED.

TRUSTEE/ADMIN INFORMATION ITEMS

Trustee Lozinski highlighted Ignite 2021, which brought all staff together virtually for a day of professional development and collaboration on November 1, 2021. Trustees delivered lunches to schools and appreciated the opportunity to visit with staff. Trustee Edwards attended the H.E. Bourgoin Middle School parent



BOARD BUSINESS

STUDENT ACHIEVEMENT REPORT

78. Moved by Trustee Ripkens to approve the Student Achievement Report as presented by Associate Superintendent Moghrabi as information only.

CARRIED.

SCHOLARSHIP REPORT

79. Moved by Trustee Kissel to approve the Scholarship Report as presented by Associate Superintendent Moghrabi as information only.

CARRIED.

BOARD RETREAT

Received as information only.

SCHOOL COUNCIL REGIONAL MEETING DATES

Received as information only.

REQUIRED ALBERTA EDUCATION ASSURANCE MEASURES

Superintendent Cusson presented the results of the provincial Assurance Survey to the Board and highlighted how the division's results compare to previous years. The division transitioned from the previous Accountability Pillar model to the new Assurance Model in 2020-2021 and the results remained consistent in many areas with previous years. The complete Assurance Measures report will be included in the division's Annual Education Results Report (AERR), which is due to be approved by the Board at its final meeting in November. Received as information only.

INVITATIONS TO LOCAL OFFICIALS

80. Moved by Trustee Edwards to issue letters of introduction and an opportunity for a meet and greet to the list of local officials as per the attached **Appendix "A"** to these minutes as information only.



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NOTE: Trustee Young departed the meeting at 2:55 P.M.

COVID UPDATE

Associate Superintendent Driedger reported that the division receives a daily list from Alberta Health Services (AHS) that includes all COVID-19 cases that are connected to division schools and have been deemed to be infectious while attending school. This ranges from one to four cases per day. As of November 10, two schools in the division were at Alert 2-4 status, four at Alert 5-9 status, and one at outbreak status. Received as information only.

NOTE: The Board recessed at 3:28 P.M. and reconvened the meeting at 3:42 P.M.

SPORT TOURISM WORKING GROUP

81. Moved by Trustee Lozinski that Trustee Norton be appointed to represent the Board on the Lac La Biche Sport Tourism Working Group Committee.

CARRIED.

ASBA FALL GENERAL MEETING INFORMATION

Received as information only.

PSBAA ANNUAL GENERAL MEETING INFORMATION

Received as information only.

TRANSPORTATION LETTER AND UPDATE

The Board agreed to add its name to a letter being circulated by another school division that expresses concerns about the increasing cost of insurance for bus contractors. Superintendent Cusson noted funding over the last several years has not kept up with increased fuel and insurance costs that contractors are dealing with. In addition, training for drivers with the introduction of the MELT program has increased by \$5,000 (five thousand dollars) to \$10,000 (ten thousand dollars) per driver. The division has tried to assist with keeping training costs down by creating its own driving school and training drivers locally, but this has impacted recruitment and retention of drivers. The division has consolidated as many routes



CALENDAR AUGMENTATION

82. Moved by Trustee Norton to accept the recommendation of administration to augment the 2021-2022 calendar to add a no school day on December 6, 2021 as a mental health day for all staff.

CARRIED.

Recorded Vote:

In Favour: Trustees Edwards, Kissel, Norton, Packard, Phillips, Ripkens

Opposed: Trustees Lozinski, Skogen

COMMITTEE REPORTS

POLITICAL ADVOCACY/ASBA/PSBAA

Received as information only.

IN-CAMERA MEETING

83. Moved by Trustee Kissel to convert to an in-camera meeting at 4:48 P.M.

CARRIED.

REGULAR PUBLIC MEETING

84. Moved by Trustee Edwards to revert to a regular public meeting at 5:03 P.M.

CARRIED.

ADJOURNMENT

Trustee Kissel adjourned the meeting at 5:03 P.M.