

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Karen Packard				
Position:	Trustee				
Reporting Period:	May 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual			145.14	\$ 145.14	\$ 1,414.42
Paid by NLSD	223.53			\$ 223.53	\$ 4,120.67
Total	\$ 223.53	\$ -	\$ 145.14	\$ 368.67	\$ 5,535.09
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202209 End Date: MAY 31, 2022

TRUSTEE - PACKARD

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-65 Utility Fax-Trustee Packard			
Budget	PAYROLL		145.14
Total For 1-454-07-01-65			145.14
1-462-07-01-65 Meals & Hotels-Board & System Admi			
Budget	453	Edwin Parr banquet tickets	70.00
	PAYROLL		15.00
	BM8679	HOTELSCOM9172218238735-Karen Packard	138.53
		Hotel ASBA Zone 23 meeting	
Total For 1-462-07-01-65			223.53
Total For TRUSTEE - PACKARD			368.67

Edmonton**Metterra Hotel on Whyte**10454 82 Avenue, Edmonton, AB, T6E4Z7, Canada
+17804658150

CHECK-IN

2022-04-21

CHECK-OUT

2022-04-22

NUMBER OF NIGHTS

1Hotels.com Confirmation Number: **9172218238735**Number of rooms: **1****Billing Address**

Billing Name Karen Packard

Company details

Booking Details

Deluxe Room, 1 King Bed

Karen Packard

Cancellation Policy

Non-refundable reservation

- If you change or cancel your booking you will not get a refund or credit to use for a future stay. This policy will apply regardless of COVID-19, subject to any local consumer laws.

Payment details**Charges****CAD – \$****Deluxe Room, 1 King Bed**

Thursday, April 21, 2022

\$135.20 CAD

Sub-total

\$135.20 CAD

Taxes & fees

\$13.26 CAD

Mandatory fees

\$3.33 CAD

Total

\$151.79 CAD

Amount paid

\$151.79 CAD

Payment Method

Mastercard

Card number

XXXXXXXXXXXX0027

You were charged for this booking.

Any additional charges and fees incurred during your stay will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

Your Receipt

This receipt was printed on: **Thursday, April 28, 2022 3:06:51 p.m. -07:00**

This is not a VAT invoice.

Retain this copy for statement verification.

Please note that if you make changes in your booking, they could result in charges applicable by policy and availability.

Your booking confirmation acts as payment proof. Therefore, the "tax" charges referred to on your booking confirmation do not relate to VAT charged to you by Hotels.com, but to any transaction taxes incurred by Hotels.com (e.g., sales and use, hotel occupancy tax, excise tax, etc.) that Hotels.com pay directly to the hotel in relation to your booking.

Please see the website for Terms and Conditions: https://ca.hotels.com/customer_care/terms_conditions.html

ASBA Zone 2/3

c/o #403-17407-99 Avenue NW
Edmonton AB T5T 0W7
7802660835
asbazone23treasurer@gmail.com
http://www.asba.ab.ca

Invoice**BILL TO**

Paula Elock
Northern Lights School Division
6005 - 50 Avenue
Bonnyville AB T9N 2L4

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
453	2022.05.30	\$630.00	2022.06.01	Due on receipt	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2022.05.27	Edwin Parr	Edwin Parr Banquet Tickets Ticket Details Attached	9	70.00	630.00

BALANCE DUE

\$630.00

\$70 - 1-462-07-03-20

\$70 - 1-462-07-01-65

\$70 - 1-462-07-01-68

\$70 - 1-462-07-01-70

\$350 - 1-462-07-01-60

**Date:** June 7, 2022**G/L:** see note**Approved By:** Rick Cusson