

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

| | | | | | |
|------------------------|--------------------------------------|---------------|--|-------------|-----------------------|
| Name: | Blair Norton | | | | |
| Position: | Trustee | | | | |
| Reporting Period: | April 2022 | | | | |
| | Meals, Accommodation, & Travel | Registrations | Goods, Supplies and Other Expenses | Total | Year To Date Total |
| Expenses Incurred: | | | | | |
| Paid by the individual | | | 72.57 | \$ 72.57 | \$ 886.90 |
| Paid by NLSD | 448.92 | 558.80 | | \$ 1,007.72 | \$ 3,892.46 |
| Total | \$ 448.92 | \$ 558.80 | \$ 72.57 | \$ 1,080.29 | \$ 4,779.36 |
| Notes: | | | | | |

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202208 End Date: APRIL 30, 2022

TRUSTEE NORTON

| <u>Budget</u> | <u>Invoice No</u> | <u>Invoice Description</u> | <u>Expense</u> |
|---|-------------------|----------------------------|----------------|
| 1-454-07-01-64 Utility Fax-Trustee Norton | | | |
| Budget | PAYROLL | | 72.57 |
| Total For 1-454-07-01-64 | | | 72.57 |
| 1-461-07-01-64 Mileage Trustee Norton | | | |
| Budget | PAYROLL | | 28.56 |
| Total For 1-461-07-01-64 | | | 28.56 |
| 1-462-07-01-64 Travel Meals & Hotels- Norton | | | |
| Budget | PAYROLL | | 420.36 |
| Total For 1-462-07-01-64 | | | 420.36 |
| 1-553-07-01-64 Conventions - Trustee Norton, B | | | |
| Budget | 2022-047 | PD session council meeting | 558.80 |
| Total For 1-553-07-01-64 | | | 558.80 |
| Total For TRUSTEE NORTON | | | 1,080.29 |


Invoice



| Date | Invoice # |
|------------|-----------|
| 2022-04-12 | 2022-047 |

| |
|---|
| Invoice To |
| Northern Lights School Division 6005 - 50 Avenue Bonnyville, AB T9N 2L4 |

PD Session/Public School Boards Council Meeting
April 6 - 8, 2022
Double Tree West Edmonton

| Registrant | Qty | Rate | Amount |
|--|-----|-----------------|--------------------|
| Blair Norton, Debra Lozinski, Karen Packard, Roy Ripkens GST | 4 | 550.00 5.00% | 2,200.00 110.00 |
| <div><div>Date: April 26, 2022</div><div>G/L: 1-553-07-01-64 (Blair) 1-553-07-01-72 (Debra) 1-553-07-01-65 (Karen) Approved By: 1-553-07-01-61 (Roy)</div></div> | | | |

Karen Packard



GST # 122508617RT0001

Total Amount Due

\$2,310.00

#12, 10227 118 Street, Edmonton, Alberta T5K 2V4
businessmanager@public-schools.ab.ca
780-479-8080



DOUBLETREE BY HILTON WEST EDMONTON
16615 109TH AVE, EDMONTON, AB, T5P4K8
Canada
TELEPHONE 780-484-0821 • FAX 780-486-1634
Reservations
www.hilton.com or 1 800 HILTONS

NORTON, BLAIR

P.O. BOX 2519

LAC LA BICHE AB T0A 2C0

CANADA

Room No: 1908/NK
Arrival Date: 4/6/2022 6:02:00 PM
Departure Date: 4/8/2022 10:35:00 AM
Adult/Child: 1/0
Cashier ID: JMATHEW6
Room Rate: 179.00
AL:
HH #: 1523248662 BLUE
VAT #: GST# 74111-4326 RT0001
Folio No/Che: 356926 A

Confirmation Number: 91915859

DOUBLETREE BY HILTON WEST EDMONTON 4/8/2022 10:34:00 AM

| DATE | DESCRIPTION | Cashier ID | Transaction ID | GUEST CHARGES | CREDIT | BALANCE |
|----------|-----------------|--------------|----------------|---------------|------------|---------|
| 4/6/2022 | GUEST ROOM | RAPA | 2463095 | \$179.00 | | |
| 4/6/2022 | AB TOURISM LEVY | RAPA | 2463095 | \$7.37 | | |
| 4/6/2022 | DMF | RAPA | 2463095 | \$5.37 | | |
| 4/6/2022 | GST | RAPA | 2463095 | \$9.22 | | |
| 4/7/2022 | GUEST ROOM | RAPA | 2463649 | \$179.00 | | |
| 4/7/2022 | AB TOURISM LEVY | RAPA | 2463649 | \$7.37 | | |
| 4/7/2022 | DMF | RAPA | 2463649 | \$5.37 | | |
| 4/7/2022 | GST | RAPA | 2463649 | \$9.22 | | |
| 4/8/2022 | MC *5993 | JMATHEW 6 | 2463876 | | (\$401.92) | |
| | | | | **BALANCE** | | \$0.00 |

| | | |
|----------------------|----------|---------|
| | Revenue | Tax |
| Total Invoice Amount | \$358.00 | \$43.92 |

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

GST# 74111-4326 RT0001



Blairc Norton <blairc.norton@nlsd.ab.ca>

ASCA Conference/AGM Registration 2022 (Order #:2197)

1 message

ASCA Event Registration <parents@albertaschoolcouncils.ca>
 Reply-To: ASCA Event Registration <parents@albertaschoolcouncils.ca>
 To: blairc.norton@nlsd.ab.ca

Wed, Mar 23, 2022 at 3:08 PM

Dear Blair Norton,

Thank you for registering for the ASCA events:

- **Conference 2022** (Friday April 22, Saturday April 23)
- **Annual General Meeting (AGM) 2022** (Sunday April 24)

As a bonus for registering for our Conference this year, ASCA is pleased to offer you this 10-minute video presentation: *The Assurance Framework: An Opportunity for School Council Engagement* <https://youtu.be/3E0kjBsHnh0> . In this video you will learn how Alberta Education has moved from an annual cycle of measuring and reporting student success to using what is called a 'continuous improvement process'. You will also learn how the planning and reporting cycle fits into this continuous improvement process and the role that **School Councils have as an education stakeholder**.



Order Summary

Note: Your credit card has been charged to the Edmonton Regional Learning Consortium (ERLC). Due to a recent reduction in staffing, ASCA has partnered with ERLC to provide a meaningful 2022 Conference and AGM and is grateful for their ongoing support.

| | |
|----------------------------|---------------------------|
| Order #: | 2197 |
| Amount Paid: | \$260.00 |
| Transaction ID: | 661689390017530050 |
| Bank Approval Code: | 04381E |
| Response Code: | 027 |
| Payment Type: | Credit Card (M) |
| Cardholder Name: | Blair Norton |
| Card #: | 5223***5993 |
| Card Expiry: | 8/25 (MM/YY) |
| Order Timestamp: | March 23, 2022 (03:08:12) |

Registrant Information

| | |
|------------------------|--|
| First Name: | Blair |
| Last Name: | Norton |
| Email Address: | blairc.norton@nlsd.ab.ca |
| Primary Phone: | 780-404-5899 |
| Street Address: | P.O. Box 2591 |

| | |
|----------------------|---------------------------------|
| City/Town: | Lac La Biche |
| Province: | Alberta |
| Postal Code: | T0A2C0 |
| Jurisdiction: | Northern Lights School Division |
| Organization: | N/A |
| School: | District / Central Office |
| Role: | Trustee |
| Cost: | \$260.00 |

Conference Options

| | |
|------------------------------|----------------|
| Attending Conference: | Yes (\$195.00) |
|------------------------------|----------------|

AGM Options

| | |
|------------------------------------|---------------|
| AGM: | Yes (\$65.00) |
| Is Voting Delegate: | No |
| Attending Pre-AGM Sessions: | No |

Cancellation Policy

- Cancellations must be submitted by email to: parents@albertaschoolcouncils.ca
- Cancellations are subject to a 5% service charge fee.
- No refunds issued after April 15, 2022.

You will receive the access link and log-in instructions by email prior to the event.

We appreciate your registration and look forward to seeing you!

Sincerely,

ASCA

parents@albertaschoolcouncils.ca