

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Karen Packard				
Position:	Trustee				
Reporting Period:	March 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	25.00		145.14	\$ 170.14	\$ 1,124.14
Paid by NLSD	187.18			\$ 187.18	\$ 2,739.57
Total	\$ 212.18	\$ -	\$ 145.14	\$ 357.32	\$ 3,863.71
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202207 End Date: MARCH 31, 2022

TRUSTEE - PACKARD

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-65 Utility Fax-Trustee Packard			
Budget	PAYROLL		145.14
Total For 1-454-07-01-65			145.14
1-462-07-01-65 Meals & Hotels-Board & System Admi			
Budget	PAYROLL		25.00
	BM7069	BEST WESTERN HOTELS-Brittany Steunenberg	187.18
		Board Retreat Hotel - Karen	
Total For 1-462-07-01-65			212.18
Total For TRUSTEE - PACKARD			357.32

Bonnyville Inn & Suites
#101-5401 43rd Street
Bonnyville, AB T9N 0B2

Fax: (780)826-6270
Email: fd@bestwesternbonnyville.com

Phone: (780)826-6226

Web: bestwesternbonnyville.com



Guest Charges

Folio #: 199651 **Guest : Packard, Karen** Conf #: 161103
Room #: 414 CRS #: BW 535847476-01
Payment Method : Credit Card
Rate : Company : Northern Lights Public School Arrival: 3/9/2022
3/9/2022 \$89.99 Departure: 3/11/2022

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
3/9/2022	Room Charge	Auto Posted		414	\$89.99		\$89.99
3/9/2022	Tourism Levy	Auto Posted		414	\$3.60		\$93.59
3/9/2022	Room GST	Auto Posted		414	\$4.50		\$98.09
3/10/2022	Room Charge	Auto Posted		414	\$89.99		\$188.08
3/10/2022	Tourism Levy	Auto Posted		414	\$3.60		\$191.68
3/10/2022	Room GST	Auto Posted		414	\$4.50		\$196.18
3/11/2022	MasterCard	MC8984		414		\$196.18	\$0.00
3/11/2022	MasterCard	Adj - MC8984		414	\$196.18		\$196.18
3/11/2022	MasterCard	MC4885		414		\$196.18	\$0.00
Balance							\$0.00

Tax Summary

Room GST	\$9.00
Tourism Levy	\$7.20

Credit Card Payment

Payment Type:	Credit Card	Amount Paid:	\$196.18
Account:	MC4885	Approval Code:	_092958_
Account Holder:		Approval Amount:	(\$196.18)

GST # 840673925

All payments must be made to Best Western Bonnyville Inn & Suites. This hotel is proudly managed by Mouallem Management Group.

I agree that my liability for all charges is not waived.

Guest Signature
