



Members Present:

C. Edwards	Ward 1
G. Kissel	Ward 1
R. Ripkens	Ward 1
K. Packard	Ward 2
M. Skogen	Ward 2
R. Young	Ward 2
L. Phillips	Ward 3
B. Norton	Ward 4
D. Lozinski	Ward 5
R. Cusson	Superintendent
P. Elock	Secretary-Treasurer
B. Driedger	Associate Superintendent
J. Irvine	Associate Superintendent
T. Moghrabi	Associate Superintendent
B. Steunenber	Recording Secretary

CALL TO ORDER

Trustee Packard called the meeting to order at 11:36 A.M.

IN-CAMERA MEETING

85. Moved by Trustee Ripkens to convert to an in-camera meeting at 11:36 A.M.

CARRIED.

NOTE: Jeff Alliston, CA, Metrix Group, LLP joined the meeting at 11:36 A.M. and departed the meeting at 12:32 P.M.

REGULAR PUBLIC MEETING

86. Moved by Trustee Kissel to revert to a regular public meeting at 12:32 P.M.

CARRIED.

NOTE: The Board recessed for lunch at 12:32 P.M. and reconvened the meeting at 1:10 P.M.

IN-CAMERA MEETING

87. Moved by Trustee Edwards to convert to an in-camera meeting at 1:10 P.M.

CARRIED.



REGULAR PUBLIC MEETING

88. Moved by Trustee Skogen to revert to a regular public meeting at 1:13 P.M.

CARRIED.

APPROVAL OF AGENDA

89. Moved by Trustee Kissel to approve the agenda for this meeting with the following addition:

- 7:14 Teacher Board Liaison Committee (TBLC)

CARRIED.

APPOINTMENT: METRIX GROUP, LLP

NOTE: Jeff Alliston, CA, Metrix Group, LLP, and Secretary-Treasurer Elock presented the Northern Lights School Division 2020-2021 Audited Financial Statement to the members of the Board.

APPROVAL OF MINUTES

90. Moved by Trustee Skogen to approve the minutes of the Regular Board meeting held on November 10, 2021.

CARRIED.

TRUSTEE/ADMIN INFORMATION ITEMS

Nicole Garner, Communications and Public Relations Manager, presented Good News from around the division.

Superintendent Cusson shared that the Senior Executive Team had received a lot of positive feedback about the Board's decision to designate Monday, December 6 as a Mental Health Day for staff. Received as information only.

BOARD BUSINESS

2020- 2021 AUDITED FINANCIAL STATEMENT

91. Moved by Trustee Norton to accept the Audited Financial Statement for the Northern Lights School Division for the Year Ended August 31, 2021 as per the attached **Appendix "A"** to these minutes.

CARRIED.

NOTE: Associate Superintendent Driedger departed the meeting at 1:59 P.M.

FALL BUDGET UPDATE

92. Moved by Trustee Kissel to approve the revised Fall 2021 Update to the 2021-2022 Budget as presented by Secretary-Treasurer Elock, and Director of Business Services Kellett as per the attached **Appendix "B"** to these minutes.

CARRIED.

MONTHLY OPERATIONS SUMMARY

93. Moved by Trustee Edwards to approve the Monthly Board Report - Operations Summary, October 2021, as presented by Secretary-Treasurer Elock as information only.

CARRIED.

NOTE: The Board recessed at 2:30 P.M. and reconvened the meeting at 2:42 P.M.

ANNUAL EDUCATION RESULTS REPORT

94. Moved by Trustee Ripkens to approve the 2020-2021 Annual Education Results Report (AERR) for the Northern Lights School Division as per the attached **Appendix "C"** to these minutes as amended.

CARRIED.

CHRISTMAS CONCERTS

Received as information only.

SCHOOL COUNCIL REGIONAL MEETING DATES

Received as information only.

CURRICULUM UPDATE

Associate Superintendent Moghrabi provided the Board with an update on the new provincial K-6 curriculum. The curriculum is still in the draft stage and the government has been seeking input from stakeholders. Northern Lights' staff were given an opportunity to provide feedback through a survey. Phase two of consultations with teachers will start shortly through online discussion forums. This will allow teachers to provide more specific feedback about subjects and grade levels. Stage three of the consultation will be a round table discussion with up to 20 teachers from the division's elementary and middle schools. Received as information only.

LEARNING DISRUPTION GRANT

Associate Superintendent Moghrabi reported to the Board that the division was approved for a \$348,000 (three hundred and forty-eight thousand dollars) Learning Disruption Grant to provide literacy and numeracy interventions for students in grades two and three. Teachers will be using assessments to determine what intervention is needed. The next step is to meet with elementary school administrators to discuss what a successful intervention program will look like. The division will also be applying for funds to address the needs of Grade one students in the new year. Received as information only.

COMMUNICATIONS/RECOGNITION COMMITTEE

95. Moved by Trustee Skogen to accept the 2021-2022 Communications Plan for the Northern Lights School Division as presented by Trustee Kissel as per the attached **Appendix “D” to these minutes**.

CARRIED.

96. Moved by Trustee Kissel to approve the 2021-2022 Communications/Recognition Budget as presented by Trustee Kissel as information only.

CARRIED.

97. Moved by Trustee Edwards to acknowledge the receipt of the Communications/Recognition report as presented by Trustee Kissel as information only.

CARRIED.

NOTE: Associate Superintendent Driedger rejoined the meeting at 4:02 P.M.

ADMINISTRATIVE PROCEDURE 131

Superintendent Cusson reviewed the changes that were made to **Administrative Procedure (AP) 131 - Inclement Weather Disruptions to Transportation and Classroom Schedules** as well as new changes made since it was sent out to stakeholders for feedback last year. Trustees suggested some changes they would like to see before the AP is finalized. The updated AP will be shared with all stakeholders once those changes have been made. Received as information only.

COVID UPDATE

Associate Superintendent Driedger updated the Board on how COVID is impacting the division. Outbreaks have been declared at three (3) schools since the last board meeting on November 10. Two (2) remain in outbreak status and one is no longer in outbreak status. Received as information only.

BOARD/ATA LOCAL SUPPER

Received as information only.

PRESCHOOL/OSC INFORMATION

Received as information only.

TRUSTEE PD PLAN

Received as information only.

COMMITTEE REPORTS

TEACHER BOARD LIAISON COMMITTEE

Received as information only.

POLITICAL ADVOCACY/ASBA/PSBAA

Tabled until December 10, 2021 meeting.

TRANSPORTATION COMMITTEE

Tabled until December 10, 2021 meeting.

FINANCE COMMITTEE

Tabled until December 10, 2021 meeting.

CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to Adriana LaGrange, Minister of Education, Travis Toews, Minister of Finance, and Rajan Sawhney, Minister of Transportation, from Devonna Klaasen, Board Chair of Black Gold School Division, Candy Nikipelo, Board Chair of Aspen View Public Schools Board, Karen Packard, Board Chair of Northern Lights Public Schools, Barb Maddigan, Board Chair of Northern Gateway Public Schools, Holly Bilton, Board Chair of Chinook's Edge School Division, Heather Starosielski, Board Chair of St. Paul Education, Guy Neitz, Board Chair of Clearview Public Schools, and Lorraine Stewart, Board Chair of Parkland School Division, dated November 22, 2021, re: Insurance Rate Impacts on Contract School Bus Operators.
- Fall 2021 CASS Connection



Minutes of the Regular Meeting of the Board of Trustees
Northern Lights School Division
November 30, 2021
10:00 AM
Bonnyville Division Office Boardroom / Virtual ZOOM

98. Moved by Trustee Skogen to accept the correspondence file as information only.

CARRIED.

IN-CAMERA MEETING

99. Moved by Trustee Edwards to convert to an in-camera meeting at 4:30 P.M.

CARRIED.

REGULAR PUBLIC MEETING

100. Moved by Trustee Edwards to revert to a regular public meeting at 5:05 P.M.

CARRIED.

HUMAN RESOURCES MONTHLY REPORT

101. Moved by Trustee Lozinski to approve the Monthly Board Report - Human Resources - October as presented by Associate Superintendent Driedger as information only.

CARRIED.

ADJOURNMENT

Trustee Packard adjourned the meeting at 5:06 P.M.

K. Packard, Board Chair

B. Steunenberg, Recording Secretary