

**Members Present:**

L. Kaban	Ward 1
G. Kissel	Ward 1
M. Topylki	Ward 1
K. Packard	Ward 2
M. Skogen	Ward 2
R. Young	Ward 2
M. Richard	Ward 3
A. Hrynyk	Ward 4
D. Lozinski	Ward 5
R. Cusson	Superintendent
P. Elock	Secretary-Treasurer
B. Driedger	Associate Superintendent
J. Irvine	Associate Superintendent
T. Moghrabi	Associate Superintendent
B. Steunenber	Recording Secretary

**CALL TO ORDER**

Trustee Hrynyk called the meeting to order at 3:04 P.M.

**APPROVAL OF AGENDA**

151. Moved by Trustee Richard to approve the agenda for this meeting with the following additions and amendment:

*Additions:*

- 3.6 Staffing Update
- 3.7 Bus Insurance
- 3.8 Communications Protocol
- 6.11 LLB Sport Tourism Working Group

*Amendment:*

- 6.4 Provincial Budget 2021

CARRIED.

**IN-CAMERA MEETING**

152. Moved by Trustee Skogen to convert to an in-camera meeting at 3:05 P.M.

CARRIED.

**REGULAR PUBLIC MEETING**

153. Moved by Trustee Topylki to revert to a regular public meeting at 3:47 P.M.

CARRIED.

## APPROVAL OF MINUTES

154. Moved by Trustee Kissel to approve the minutes of the Regular Board meeting held on February 9, 2021.

CARRIED.

## TRUSTEE INFORMATION ITEMS

Trustees delivered hot chocolate bombs to all Northern Lights Public Schools (NLPS) staff for Random Acts of Kindness Day. Staff were appreciative of receiving the treats and Trustees enjoyed the opportunity to visit schools for a short period of time. Trustee Lozinski commended Lac La Biche County on hanging banners throughout the county to recognize Pink Shirt Day. Dallin Schmidt, Communications Assistant, presented Good News items from schools throughout the Division. Received as information only.

## BOARD BUSINESS

### NLPS FINANCIAL REPORTING PROFILE

Received as information only.

### DRAFT THREE-YEAR CAPITAL PLAN/TEN-YEAR FACILITY PLAN

Secretary-Treasurer Elock presented the 2020-2023 Three-Year Capital Plan and Ten-Year Facility Plan to the Board. She noted that an updated plan is due to be submitted to Alberta Education by April 1, 2021. A revised version of the plan will be presented to the Board at its meeting on March 24, 2021 that reflects updates to two of the projects currently included in the plan, which includes a replacement school for Vera M. Welsh Elementary School, as well as the configuration changes to the Division's schools in Cold Lake. Received as information only.

### CRITICAL WORKER BENEFITS PAYMENT

Superintendent Cusson updated the Board on the Critical Worker Benefit (CWB) announced last month, noting that not all Division staff are eligible for the one-time payment of twelve-hundred dollars (\$1,200). Only some employee groups are eligible and individuals within those groups had to work three hundred (300) hours within a specified time period to qualify. Received as information only.

### PROVINCIAL BUDGET 2021

Board Chair Hrynyk provided an overview to the Board of the education portion of the 2021 Provincial Budget. The overall budget for Education remains the same, and boards have been told they will not be penalized for declines in enrollment that occurred in 2020-2021 due to COVID-19. Northern Lights Public Schools (NLPS)

will receive the provincial funding manual and the 2021-2022 profile by the end of March. Secretary-Treasurer Elock noted that while the Board will be “held harmless” for a decline in enrollment for next year, the enrollment decrease will impact funding the following school year because it will be part of the Division’s weight moving average. Received as information only.

**NOTE:** The Board recessed at 4:31 P.M. and reconvened the meeting at 4:39 P.M.

## MID-YEAR REVIEW ALLOCATIONS

Superintendent Cusson advised the Board that the Division will be receiving a technology upgrade over the next three months following a mid-year review of the 2020-2021 Budget. The Division will be reallocating funds to replace two hundred and sixty-five (265) SmartBoards with Smart TVs and replace three hundred and forty-five (345) Chromebooks in addition to eight hundred and eighty (880) that were already scheduled to be replaced this year. Received as information only.

## COVID UPDATE

Associate Superintendent Driedger updated the Board that the number of COVID cases in the Division has increased slightly but there has been no indication of any in-school transmission. Driedger noted that there has been some confusion with Alberta Health Services and the use of the term ‘outbreak’. In January the province changed the definition from two or more COVID cases at a particular school to five to define an ‘outbreak’. Driedger noted the Division is working hard to ensure the information shared with parents is accurate. Some changes have been made to the Alberta Health Daily Checklist, which has led to an update to the Division's Re-Entry Plan. Received as information only.

## COLD LAKE CONFIGURATION UPDATE

Secretary-Treasurer Elock provided a brief update to the Board on the work of the Cold Lake Configuration Committee. The Committee launched an online engagement survey to collect more input from the community. Over sixteen hundred (1,600) people visited the site and many participated in the engagement opportunities that were provided. The Committee met on March 2, 2021 to review the input and determine what recommendation to make to the Board at the March 24, 2021 board meeting. Received as information only.

## ADMINISTRATIVE PROCEDURES

Superintendent Cusson presented the following updated Administrative Procedures: **110 - Schools Councils/Parent Advisory Committees**, **240 - Student Assessment, Evaluation and Reporting**, **510 - Accounting Systems in Schools**, and **516 - Authorized Signatures** to the Board. APs 110, 510, and 516 have been amended and finalized. The Board asked administration for another review of AP 240. Received as information only.

## MEETING WITH LAC LA BICHE COUNTY - RE: BOLD CENTRE RECREATION PLAN

Board Chair Hrynyk provided the Board with an overview of the meeting she attended with Lac La Biche County regarding the Bold Centre Recreation Plan. Received as information only.

## 2021-2022 BOARD MEETING SCHEDULE

Tabled until March 24, 2021

## LAC LA BICHE SPORT TOURISM WORKING GROUP

155. Moved by Trustee Kissel to appoint Trustee Richard to be a representative for Northern Lights Public Schools (NLPS) on the Lac La Biche Sport Tourism Working Group.

CARRIED.

**NOTE:** The Board recessed at 5:20 P.M. and reconvened the meeting at 5:32 P.M.

## COMMITTEE REPORTS

### POLITICAL ADVOCACY/ASBA/PSBAA

156. Moved by Trustee Packard to accept the verbal Alberta School Boards' Association (ASBA) Zone 2/3 report presented by Trustee Skogen and the verbal Public School Boards' Council (PSBC) report presented by Trustee Lozinski.

CARRIED.

### POLICY COMMITTEE

157. Moved by Trustee Kaban to approve the amendments to **Board Policy No. 10 - Policy Making** as per the attached **Appendix "A"** to these minutes.

CARRIED.

158. Moved by Trustee Packard to approve the amendments to **Board Policy No. 20 - Transportation** as per the attached **Appendix "B"** to these minutes.

CARRIED.

## ACCOUNTS INFORMATION

159. Moved by Trustee Kissel to receive the accounts for the period February 1-28, 2021, as per the attached **Appendix "C"** to these minutes as information only.

CARRIED.

## CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to Adrianna LaGrange, Minister of Education, from Arlene Hrynyk, Board Chair of Northern Lights Public Schools, Diane Bauer, Board Chair of Lakeland Roman Catholic Separate School Division, and Reginal Roy, Board Chair of Conseil scolaire Centre-Est, dated February 2, 2021, re: Lac La Biche Facilities
- Letter to Tyler Shandro, Minister of Health, from Arlene Hrynyk, Board Chair, dated February 22, 2021, re: Vaccination of School-based Staff
- Letter to Brian Hamilton, Military Families Support Services, and Colonel David Moar, Wing Commander of 4 Wing Cold Lake, from Arlene Hrynyk, Board Chair, dated February 22, 2021, re: Meeting Invitation

160. Moved by Trustee Richard to accept the correspondence file as information only.

CARRIED.

## IN-CAMERA MEETING

161. Moved by Trustee Topylki to convert to an in-camera meeting at 6:10 P.M.

CARRIED.

## REGULAR PUBLIC MEETING

162. Moved by Trustee Kissel to revert to a regular public meeting at 6:36 P.M.

CARRIED.

## ADJOURNMENT

Trustee Hrynyk adjourned the meeting at 6:37 P.M.

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A. Hrynyk, Board Chair

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B. Steunenberg, Recording Secretary