

## Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Mandi Skogen				
Position:	Trustee				
Reporting Period:	March 2018				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	57.48		72.57	\$ 130.05	\$ 1,222.94
Paid by NLSD	328.65			\$ 328.65	\$ 2,518.09
Total	\$ 386.13	\$ -	\$ 72.57	\$ 458.70	\$ 3,741.03
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$2084.68. Any reimbursements for fuel and vehicle expenses are included here.				

### Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.54/km.

### Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

### Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

**Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.**

**All expenses shown net of GST rebate.**



## Tammy Costard

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**From:** michael topylki <michael.topylki@nlsd.ab.ca>  
**Sent:** April-05-18 12:13 PM  
**To:** tammy costard  
**Subject:** Fwd: Mandi March Compensation  
**Attachments:** March compensation Mandi Skogen.xlsx

Hi Tammy  
Mandi just sent me her claim form here it is.  
Have a great day.

----- Forwarded message -----

From: mandi skogen <[mandi.skogen@nlsd.ab.ca](mailto:mandi.skogen@nlsd.ab.ca)>  
Date: Thu, Apr 5, 2018 at 11:57 AM  
Subject: Mandi March Compensation  
To: <[Michael.Topylki@nlsd.ab.ca](mailto:Michael.Topylki@nlsd.ab.ca)> <[Michael.Topylki@nlsd.ab.ca](mailto:Michael.Topylki@nlsd.ab.ca)>

Hi Michael,

Attached is my March comp page. If you could please approve and forward to Tammy, I will print out a copy so that I can have it signed when I see you in person.

Thanks!

Mandi

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Thank you and have a great day.  
Michael Topylki  
Northern Lights Public Schools  
Trustee Bonnyville Area  
[michael.topylki@nlsd.ab.ca](mailto:michael.topylki@nlsd.ab.ca)  
Cell 780-812-5819