

## Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Maurice Richard				
Position:	Trustee				
Reporting Period:	February 2014				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	1,465.37	-	-	\$ 1,465.37	\$ 3,370.40
Paid by NLSD	-	-	834.57	\$ 834.57	\$ 1,728.47
Total	\$ 1,465.37	\$ -	\$ 834.57	\$ 2,299.94	\$ 5,098.87
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$1241.59. Any reimbursements for fuel and vehicle expenses are included here.				

### Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$12.50, Lunch \$12.50, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.52/km.

### Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

### Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

**Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.**

**All expenses shown net of GST rebate.**

**NORTHERN LIGHTS SCHOOL DIVISION NO. 69  
BOARD MEMBER COMPENSATION FORM**

NAME: Maurice Richard

Month      Feb                      Year                      2014

Date	Description of Activity	Half Day Rate (281-07-01) \$86.25 + \$26.15 Chair (Less than 4 hours including travel)	Full Day Rate (281-07-01) \$172.50 (More than 4 hours including travel)	Extended Day Rate (281-07-01) \$258.75 (More than 8 hours including travel)	Prep. Time (282-07-01) \$86.25	Mileage Travel Allow. \$0.54/km when in their own vehicle up to 5000 kms \$0.48/km after 5000 kms \$0.25/km if division vehicle available	Overnight Allowance (462-07-01) \$125 or Actual or \$50	Meals (462-07-01) B - \$15.00 L - \$15.00 D - \$25.00	Misc. (Parking, Taxi, Phone, Internet, Flights, etc.)	Total
	HONORARIA									\$ 522.70
	ALLOWANCE									\$ 134.10
Jan 26/27	retreat						\$ 289.38			\$ 289.38
Feb-05	board meeting			\$ 258.75	\$ 86.25					\$ 345.00
Feb-06	PSBA meeting			\$ 258.75		\$ 248.40		\$ 15.00		\$ 522.15
Feb-07	PSBA meeting		\$ 172.50					\$ 40.00		\$ 212.50
Feb-08	PSBA meeting		\$ 172.50				\$ 347.98	\$ 15.00		\$ 535.48
Feb-12						\$ 124.20	\$ 304.08			\$ 428.28
Feb-13	teachers convention		\$ 172.50					\$ 55.00		\$ 227.50
Feb-14	teachers convention		\$ 172.50					\$ 30.00		\$ 202.50
Feb-26	board meeting		\$ 172.50		\$ 86.25					\$ 258.75
<b>TOTALS</b>		\$ -	\$ 862.50	\$ 517.50	\$ 172.50	\$ 372.60	\$ 941.44	\$ 155.00	\$ -	\$ 3,678.34

Signature: Maurice Richard

Payment Approved: [Signature]

KMS on Claim

690

KMS To Date

<b>PAYROLL</b>	
1-281-07-01-75	\$ 1,380.00
1-282-07-01-75	\$ 172.50
1-283-07-01-75	\$ 522.70
1-284-07-01-75 (Benefit Allowance)	\$ 134.10
<b>TOTAL</b>	<b>\$ 2,209.30</b>

<b>ACCOUNTS PAYABLE Vendor #</b>	
1-461-07-01-75 (mileage)	\$ 372.60
1-462-07-01-75 (accomodations)	\$ 941.44
1-462-07-01-75 (subsistence)	\$ 155.00
(misc.)	\$ -
<b>TOTAL</b>	<b>\$ 1,469.04</b>

**Grand Total                      \$ 3,678.34**

# BEST WESTERN PLUS City Centre Inn

11310 109 St NW

Feb 14, 2014  
8:15 am

Edmonton, AB T5G 2T7  
Telephone: (780)479-2042 Fax: (780)474-2204

Each Best Western® branded hotel is independently owned and operated

MAURICE RICHARD

Folio #: 107409  
Room Number: 201  
Rate: \$139.49  
Pay Method: MC6843

Severed  
under FOIP -  
Section 40  
(Personal  
Information)

Arrival Date: Wednesday, February 12, 2014  
Departure Date: Friday, February 14, 2014

Member #:

Date	Department	Reference	Voucher	Room	Debit	Credit
2/12/2014	Master Card	MC6843		201		\$304.08
2/12/2014	Room	Auto Posted		201	\$139.49	
2/12/2014	GST Room	Auto Posted		201	\$6.97	
2/12/2014	Alberta Tourism 4%	Auto Posted		201	\$5.58	
2/13/2014	CASH			201		\$14.70
2/13/2014	express breakfast	2x		201	\$14.00	
2/13/2014	Goods & Srvc Tax	2x		201	\$0.70	
2/13/2014	Room	Auto Posted		201	\$139.49	
2/13/2014	GST Room	Auto Posted		201	\$6.97	
2/13/2014	Alberta Tourism 4%	Auto Posted		201	\$5.58	

Balance: \$0.00

I agree that my liability for all charges is not waived. The information is collected by Best Western Plus City Centre Inn and will be protected by the provision of the Alberta Freedom of Information and Protection of Privacy Act. For inquiries, please contact the General Manager.

GST Reg # 10097 8147 RT0001

Signature \_\_\_\_\_



Four Points By Sheraton Edmonton  
 Gateway  
 10010 12th Avenue SW  
 Edmonton, AB T6X0P9  
 780-801-4000  
 http://www.starwood.com



Richard, Maurice      Page Number      1      Invoice Nbr      140067  
 [REDACTED]      Guest Number      106502      Arrive Date      01-26-2014 21:11  
 [REDACTED]      Folio ID      A      Depart Date      01-28-2014 09:59  
 No. Of Guest      1      Agent      JOLEEBE  
 Room Number      421  
 Time      01-28-2014 10:10

Invoice

Tax Identification

Date	Reference	Description	Charges/Credits
01-26-2014	RT421	Room Charge	\$129.00
01-26-2014	RT421	Tourism Levy	\$5.31
01-26-2014	RT421	GST	\$6.51
01-26-2014	RT421	DMF	\$3.87
01-27-2014	RT421	Room Charge	\$129.00
01-27-2014	RT421	Tourism Levy	\$5.31
01-27-2014	RT421	GST	\$6.51
01-27-2014	RT421	DMF	\$3.87
01-28-2014	MC	MasterCard / Diners Intl	\$-289.38
		** Total	\$0.00
		** Balance	\$0.00

GST# 85365 8326 RT0001

GST Room Revenue: 13.02  
 GST Food and Beverage: 0.00  
 GST Telephone: 0.00  
 GST Other Revenue: 13.02

Severed under  
 FOIP - Section  
 40 (Personal  
 Information)

Continued on the next page

Four Points By Sheraton Edmonton  
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<http://www.starwood.com>



Richard, Maurice      Page Number    2      Invoice Nbr    140067  
[REDACTED]      Guest Number    106502      Arrive Date    01-26-2014 21:11  
[REDACTED]      Folio ID        A      Depart Date    01-28-2014 09:59  
  
No. Of Guest    1      Agent         JOLEEBE  
Room Number    421  
Time            01-28-2014 10:10

Severed under  
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Information)

Invoice  
EXPENSE SUMMARY REPORT  
Currency: CAD

Date	Room	Rm Tax	Food/Bev	Telecom	Other	Total	Payment
01-26-2014	\$129.00	\$5.31	\$0.00	\$0.00	\$10.38	\$144.69	\$0.00
01-27-2014	\$129.00	\$5.31	\$0.00	\$0.00	\$10.38	\$144.69	\$0.00
01-28-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-289.38
Total	\$258.00	\$10.62	\$0.00	\$0.00	\$20.76	\$289.38	\$-289.38

As a Starwood Preferred Guest you have earned at least 516  
Starpoints for this visit A43907555926

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welcoming you back soon!

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 Edmonton, AB T6X0P9  
 780-801-4000  
 http://www.starwood.com



Richard, Maurice      Page Number      1      Invoice Nbr      140749  
 [REDACTED]      Guest Number      111971      Arrive Date      02-06-2014 14:09  
 [REDACTED]      Folio ID      A      Depart Date      02-08-2014 07:40  
 No. Of Guest      1      Agent      JOLEEBE  
 Room Number      409  
 Time      02-08-2014 07:50

Invoice

Tax Identification

Date	Reference	Description	Charges/Credits
02-06-2014	RT409	Room Charge	\$155.35
02-06-2014	RT409	Tourism Levy	\$6.21
02-06-2014	RT409	GST	\$7.77
02-06-2014	RT409	DMF	\$4.66
02-07-2014	RT409	Room Charge	\$155.35
02-07-2014	RT409	Tourism Levy	\$6.21
02-07-2014	RT409	GST	\$7.77
02-07-2014	RT409	DMF	\$4.66
02-08-2014	MC	MasterCard / Diners Intl	\$-347.98
		** Total	\$0.00
		** Balance	\$0.00

GST# 85365 8326 RT0001

GST Room Revenue:      15.54  
 GST Food and Beverage:      0.00  
 GST Telephone:      0.00  
 GST Other Revenue:      0.00  
 15.54

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Richard, Maurice      Page Number      2      Invoice Nbr      140749  
[REDACTED]      Guest Number      111971      Arrive Date      02-06-2014 14:09  
[REDACTED]      Folio ID      A      Depart Date      02-08-2014 07:40  
[REDACTED]      No. Of Guest      1      Agent      JOLEEBE  
Room Number      409  
Time      02-08-2014 07:50

Invoice  
EXPENSE SUMMARY REPORT  
Currency: CAD

Date	Room	Rm Tax	Food/Bev	Telecom	Other	Total	Payment
02-06-2014	\$155.35	\$6.21	\$0.00	\$0.00	\$12.43	\$173.99	\$0.00
02-07-2014	\$155.35	\$6.21	\$0.00	\$0.00	\$12.43	\$173.99	\$0.00
02-08-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-347.98
Total	\$310.70	\$12.42	\$0.00	\$0.00	\$24.86	\$347.98	\$-347.98

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Starpoints for this visit A43907555926

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welcoming you back soon!

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