

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Tom Varughese				
Position:	Trustee				
Reporting Period:	December 2013				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	185.21	-	-	\$ 185.21	\$ 1,509.11
Paid by NLSD	-	-	609.60	\$ 609.60	\$ 1,632.09
Total	\$ 185.21	\$ -	\$ 609.60	\$ 794.81	\$ 3,141.20
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$1925.98. Any reimbursements for fuel and vehicle expenses are included here.				

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$12.50, Lunch \$12.50, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.52/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

**NORTHERN LIGHTS SCHOOL DIVISION NO. 69
BOARD MEMBER COMPENSATION FORM**

NAME: Tom Varughese

Month DECEMBER Year 2013

Date	Description of Activity	Half Day Rate (281-07-01) \$86.25 + \$26.15 Chair (Less than 4 hours including travel)	Full Day Rate (281-07-01) \$172.50 (More than 4 hours including travel)	Extended Day Rate (281-07-01) \$258.75 (More than 8 hours including travel)	Prep. Time (282-07-01) \$86.25	Mileage Travel Allow. \$0.54/km when in their own vehicle up to 5000 kms \$0.48/km after 5000 kms \$0.25/km if division vehicle available	Overnight Allowance (462-07-01) \$125 or Actual or \$50	Meals (462-07-01) B - \$15.00 L - \$15.00 D - \$25.00	Misc. (Parking, Taxi, Phone, Internet, Flights, etc.)	Total
	HONORARIA									\$ 522.70
	ALLOWANCE									\$ 134.10
Nov.27	Board mtg. Bonnyville			\$ 258.75	\$ 86.25					\$ 345.00
Nov.27	Bd./School Councils mtg	\$ 86.25								\$ 86.25
Nov.28	ASBA zone2/3-Edmonton	\$ 86.25						\$ 25.00		\$ 111.25
Nov.29	ASBA zone2/3-Edmonton			\$ 258.75			\$ 156.06	\$ 10.00		\$ 424.81
Dec.09	TBLC mtg. Cold Lake-NHS	\$ 86.25								\$ 86.25
Dec.10	Bd.mtg.re: Prayer-B'Ville		\$ 172.50							\$ 172.50
Dec.11	Bd. Mtg-- Bonnyville		\$ 172.00		\$ 86.25					\$ 258.25
Dec.11	ATA- Bd. Mtg. -Dinner	\$ 86.25								\$ 86.25
										\$ -
TOTALS		\$ 345.00	\$ 344.50	\$ 517.50	\$ 172.50	\$ -	\$ 156.06	\$ 35.00	\$ -	\$ 2,227.36

Signature: Thomas Varughese

Payment Approved: [Signature]

PAYROLL	
1-281-07-01-64	\$ 1,207.00
1-282-07-01-64	\$ 172.50
1-283-07-01-64	\$ 522.70
1-284-07-01-64 (Benefit Allowance)	\$ 134.10
TOTAL	\$ 2,036.30

KMS on Claim _____
KMS To Date _____

ACCOUNTS PAYABLE Vendor #3856	
1-461-07-01-64 (mileage)	\$ -
1-462-07-01-64 (accomodations)	\$ 156.06
1-462-07-01-64 (subsistence) (misc.) 463	\$ 235.00
TOTAL	\$ 191.06

Grand Total \$ 2,227.36



VARSCONA
 hotel on whyte

Mr. Tom Varughese
 6005 50 50Th Ave
 Bonnyville AB T9N 2L4
 Canada

Room Number: 504
 Arrival Date: 11-28-13
 Departure Date: 11-29-13
 Page No: 1 of 1

Guest Name

INFORMATION INVOICE

Folio No:

11-29-13

Date	Description	Charges	Credits
11-28-13	Room Revenuc	139.00	
11-28-13	Destination Marketing Fee - 3%	4.17	
11-28-13	Tourism Levy - 4%	5.73	
11-28-13	Room GST - 5%	7.16	
11-29-13	Visa XXXXXXXXXXXX [REDACTED] XX/XX		156.06
Total		156.06	156.06
Balance		0.00	

Severed under FOIP
 - Section 40
 (Personal
 Information)

Signature: _____

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #863128575 RT 0001

S+5 = \$10⁰⁰

Q118894070

OLD SCONA PARKING

10425 - 84th Ave, Edmonton

\$10⁰⁰

Charges are for use of parking space only.
This company assumes no responsibility
whatever for loss or damage due to fire, theft,
collision or otherwise, to the vehicle or its
contents, however caused.

CHECK IN AND OUT WITH CASHIER
INCLUDES G.S.T.

0020183 **OSP**