

BOARD SUPPORTED PROJECTS/INITIATIVES

The Board can promote system and individual excellence by assisting financially in response to various initiatives and requests. Such assistance will be allocated from the Instructional Support budget, on an annual basis, in response to system and individual needs.

Procedures:

1. The Board controlled Initiatives Budget shall be established annually and set at a maximum of \$20,000.00; not to be carried over in subsequent years.
2. Written applications may to be submitted to the Board by Northern Lights School Division students and/or schools throughout the school year. School administration approval must be obtained.
3. Contributions to individual projects/initiatives will be allocated on the following basis:

Total Project/Initiative Cost	Maximum Grant Available
up to \$5,000.00	\$500.00
\$5,001.00 - \$10,000.00	\$1,000.00
\$10,001.00 - \$15,000.00	\$1,500.00
\$15,001.00 - \$20,000.00	\$2,000.00
Greater than \$20,000.00	\$2,500.00

4. Funding applications are to meet the following criteria:
 - a. Special requests should be for projects or initiatives of an innovative nature that promote student, school, and/or system excellence.
 - b. All applicants must demonstrate the educational value of the proposed project/initiative.
 - c. All applications are to provide proof of funding support from other sources.
 - d. All applications are to include a detailed budget that includes revenues and anticipated expenses.
 - e. Individuals, teams/activities/groups that represent the school, and/or the Division, at recognized provincial competitions will receive funding as per the attached Chart.
5. A financial accounting of funds may be required.
6. There is an expectation that the applicant may be required to make a presentation upon completion of the project/initiative and be prepared to participate in appropriate promotional activities.

7. The Board of Trustees will be informed of applications under this policy, and an annual summary report of all monies expended will be provided to the Board of Trustees in June of each year.

Revised: January, 2012

Revised: February, 2012

Revised: April 24, 2013

Approved: June 19, 2013



**BOARD SUPPORTED
PROJECTS/INITIATIVES APPLICATION**

F 22-1

School: _____

Name of Project or Initiative: _____

Requests for projects or initiatives must be of an innovative nature that promote system and individual excellence. Please describe your project/initiative.

Please demonstrate the educational value of the proposed project/initiative including who will receive this value.

Have you requested and/or acquired funding support from other agencies or organizations? YES NO
Please describe the funding committed from other agencies or organizations.

Other information that will be useful in assessing the value of this application (attach additional pages if necessary).

Please attach a budget for the total cost of the project/initiative including expenses and revenues.

Name of Applicant(s) Signature of Applicant(s) Signature of School Administrator

Date of Application Date of Approval Board Chair's Signature