

STAFF CONTINUING EDUCATION

Background

With rapid changes in the educational environment underscoring the need for staff to maintain the currency of their skills and qualifications, the Division recognizes the need to provide assistance in support of lifelong learning and is prepared to support staff in upgrading their skills and qualifications. The Division expects to provide some funding to all successful applicants and recognizes this contribution will not pay the full cost of extensive programs like a Masters or Doctoral degree.

Procedures

1. Complete **Form F404-1** *Staff Continuing Education Application Form*. Submit form to Assistant Superintendent - Human Resources.
2. Upon approval of application, **F404-2** *Staff Continuing Education Agreement* will be completed and signed.

Reference: Section 60, 61, School Act